

HELPING YOU TO SERVE OTHERS
DENTERVIE CO. LTD

18 ATHOL ROAD, DA8 1PT

EMPLOYMENT APPLICATION FORM

Date: 03/08/09

(Please read and complete all sections using capital letters, and attach all photocopies of relevant).

(Document as this will be checked on your interview date, and please feel free to ask questions where necessary by telephone).

PERSONAL DETAILS /with two recently taken passport photo(Please attach at the top left hand corner)

Surname:	First Name:	Initials:
Current Address:	Date of Birth <i>Date Month Year</i>	Town / Country of Birth
Post Code:	National Insurance Number	Male / Female
Day Time Telephone	Mobile Number	E-Mail Address
Do you hold a current Driver's Licence? Yes / No	If yes do you drive? Yes / No	If yes How long? Position applied for
Are you legally eligible for employment in the U.K? Yes / No year?	If yes, what is the name of the last organization you worked for?	How many days off sick leave have you had in the past <i>1 - 10days, 20 - 40days 50 & above</i>
How long have you worked in the U.K? If more than three years Yes / No	If No, is this your first employment in the UK? Yes / No If No state place & where:	Are you going to be honest on the job Yes / No
Are you ready to work at anytime or venue without complains. Yes / No		Do you agree to work under any pressure at any time? Yes / No
Are you married? Yes / No		If you are not a UK or EU
National (Please state)		
Do you have any dependant: Yes / No		
Have you got kids? Yes / No If yes how many:		Are you disabled Yes / No
Do you have a work permit? Yes / No If yes how long. Date:		If yes what help do you need?
What was your mature reason for leaving last job:		What language do you speak apart from English:
Are you willing for us to contact your former employer Yes / No		If No why:
Have you at any time been convicted of any crime resulting in prison sentence, either here or abroad Yes / No		If yes where:
How did you hear of this employment advert, friend please Name & Phone No:		Do you have a bank account Yes / No

EMPLOYMENT HISTORY

Please give details in the box below, of the last three employments, full or part time.

Employment starting with the most recent, and telephone or contact details of employers as they will be contacted on or before your interview date.

Employer's Name, Address and Nature of Business	Date Employed / Date left	Position and Duties held	Reason for Leaving & date
1.			
2.			
3.			

IN SUPPORT OF YOUR APPLICATION (Please state the following, Schools attended / Address, Place / Country and Year finished)

School / Address	Place / Country	Year finished	Qualification earned
1.			
2.			
3.			

Please explain what you understand "Customer Service" (in the box below don't exceed the box)

Recount briefly a customer situation, which you handled.

(It will help if you state (a) the problem (b) your action (c) the outcome, please note you're limited within the box)

References: Please give two references. The first **MUST** be a previous employer. A college references, or a professional or public servant.

1ST References:

Name:	
Address:	
Code	Post
Daytime Number:	
Position Held:	
How long have they known you:	

2ND References:

Name:	
Address:	
Code	Post
Daytime Number:	
Position Held:	
How long have they known you:	

Please note you have seven working days to retrain this form, from date of issue or application will not be processed, see return address above.

DECLARATION

I certify that: to the best of my knowledge and belief the information, I have supplied on this form is basis for entry into contract of employment, and failure to disclose information or providing inform dismissal.

Name: _____ Signature: _____ Date: _____

Official Remarks (For official use only)

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